



Felis Belgica Show rules

Definitions

FBe:	Felis Belgica
FIFe:	Fédération Internationale Féline
GA:	General Assembly of Felis Belgica
Board:	Governing body of Felis Belgica

1. General Provisions

Art. 1.1

The FIFe Show Rules apply in full. Every exhibitor automatically agrees to these rules by registering for the shows. The exhibitor bears full responsibility for complying with all applicable legal obligations.

FIFe applies an open show policy. Everyone, both members and non-members, may participate without distinction. They must compete in the class corresponding to the age, sex, and title certificates obtained by the cat.

Art. 1.2

The fees for show participation, show admission, and other administrative actions relating to the shows are determined by the General Assembly or by the Board, upon proposal of the Show Committee, which by virtue of its mandate is authorized to take day-to-day decisions in the interest of the association.

The Show Committee may apply discounts or price increases, subject to approval by the Board.

Art. 1.3

The budgets available to the Show Committee are determined by the Treasurer and approved by the General Assembly. In the event of any deviation, prior approval must be requested from the Treasurer.

2. The committee

Art. 2.1

The committee is composed of:

- Show Manager
- Show Secretary
- Show Treasurer
- Chief Steward
- Judges' Host
- Logistics Manager
- Show Caterer
- PR Manager
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The number of members is limited to 8.



One member may hold multiple functions and may be assisted in their tasks by one or more **deputies**. However, the committee member remains responsible for the proper completion of the tasks assigned to him/her.

Art. 2.2

The **Show Manager** is a member of the committee by virtue of his/her board mandate for a period of 5 years. In accordance with this mandate, the Show Manager is Chair of the Show Committee and is responsible for its management.

In addition, the Show Manager has the following duties:

- Ensuring the smooth running of all exhibitions
- Bearing responsibility for the preparation of the exhibitions and their practical organization, setup, and dismantling; for this purpose, he/she assembles a setup and dismantling team
- Being responsible for the opening, closing, and presentation of the exhibitions
- Determining the show hall and drawing up the floor plan
- Applying for any required permits or submitting applications to local authorities
- Organizing vetting-in in consultation with the Animal Welfare Committee

Art. 2.3

The **Show Secretary** is responsible, in consultation with the Board, for registering the shows on the FIFe calendar. In addition, he/she manages the following tasks:

- Registration desk
- Show secretariat
- Inviting judges and managing student judges
- Preparing the judging schedule
- Maintaining exhibitor lists
- Coordinating payment lists in consultation with the Show Treasurer
- Managing secretariat equipment and supplies

Art. 2.4

The **Show Treasurer** is the deputy of the Treasurer and is responsible for managing and checking the cash funds at the show and for verifying payments from exhibitors. In addition, he/she manages the following tasks:

- Providing feedback on payment lists to the Show Secretary
- Preparing exhibitor envelopes
- Setting up and managing cash registers (cash funds)
- Staffing the cash registers (visitor entrance, exhibitor entrance, canteen)
- Staffing the information & sales stand (rosettes)
- Managing the stock of title rosettes

Art. 2.5

The **Chief Steward** is responsible for assembling and managing the steward team. In addition, he/she manages the following tasks:

- Supervising and adjusting the work of stewards
- Organizing steward training



- Determining the course of the Best in Show in consultation with the Show Manager and Show Secretary
- Drawing up the Best in Show lineup and preparing the Best in Show

Art. 2.6

The **Judges' Host** is responsible for hosting and assisting judges and trainee judges. In addition, he/she manages the following tasks, always in close consultation with the Show Secretary:

- Organizing hotel accommodation and dinners for judges
- Organizing and coordinating transportation for judges
- Selecting and distributing judges' gifts
- If necessary, at the request of the Show Secretary, inviting judges and making practical arrangements with them

Art. 2.7

The **Logistics Manager** is the right-hand person of the Show Manager and is always part of the setup and dismantling team. He/she is responsible for managing stock and equipment. In addition, he/she manages the following tasks:

- Managing the inventory (stock)
- Managing and ordering all technical equipment and consumables
- Ordering show cages
- Ordering any technical installations (in consultation with the Show Manager)
- Organizing transport from storage to the show hall for setup and dismantling
- Managing and organizing all deliveries on the setup day

Art. 2.8

The **Show Caterer** is responsible for organizing catering during the show and during setup and dismantling days. In addition, he/she manages the following tasks:

- Managing and ordering catering and drinks for judges and staff
- Managing and ordering catering and drinks for sale
- Managing catering stock in consultation with the Logistics Manager
- Managing the canteen (if operated by FBe)
- Assembling a team to operate the canteen and managing the staff

Art. 2.9

The **PR Manager** is responsible for promoting FBe shows and events. In addition, he/she manages the following tasks:

- Assembling a promotion team, including a show photographer
- Managing sponsors, in consultation with the Chair
- Designing and ordering flyers, posters, and promotional materials
- Creating Facebook events and media publications (e.g. "Uit in Vlaanderen")
- Working with the Show Treasurer to organize and staff the promotion / information stand
- Managing and ordering prizes, including trophies and rosettes
- In consultation with the Show Secretary, organizing specials and associated prizes



3. Participation in FBe Shows

Art. 3.1

Exhibitors wishing to participate must adhere to the FIFE Show Rules and the FBe Show Rules. Exhibitors who do not meet this condition will have their registration refused.

Art. 3.2

Exhibitors must pay the participation fees due before the closing date for registrations. The Show Committee may make special arrangements for exhibitors who pay later.

Art. 3.3

Cancellation of registration is always free of charge if it occurs before the closing of registrations (date to be determined in advance by the show secretariat) or until the Show Committee closes registrations due to full capacity of the show hall (capacity to be communicated in advance). Cancellation of registration after the closing date is only possible with the explicit permission of the show secretariat. As a rule, participation fees remain due in the event of cancellation after the closing of registrations.

Art. 3.4

Exhibitors undertake to remain in the show hall with their cats until the end of the show (after the Best in Show has concluded), unless explicit permission is obtained from the Show Manager to leave earlier or unless medical circumstances require otherwise.

Art. 3.4

Personal data of exhibitors will be stored by FBe in the show program but will not be further distributed to third parties. Results will be shared with the association of the exhibitor concerned upon simple request. Personal data may be used for promotional purposes of other FBe events. Publication in the show catalogue is limited to the name, place of residence, and association of the exhibitor concerned.

Art. 3.5

Exhibitors or visitors against whom a complaint is pending, or whom the Show Committee considers to display inappropriate or unacceptable behavior, may be refused access to the show or event. These exhibitors or visitors are not entitled to a refund of participation or admission fees.



4. Inspections and Sanctions

Art. 4.1

The committee has the right to carry out inspections prior to, during, and after the show to verify whether exhibitors correctly comply with the applicable FIFe and FBe show regulations, as well as with legal requirements.

Art. 4.2

In the event of non-compliance with the applicable regulations or in the case of inappropriate behavior, the committee may impose the following sanctions on exhibitors and visitors:

- Withdrawal of the obtained certificate / non-issuance of the diploma, without entitlement to a refund
- Removal from the show hall, without entitlement to a refund
- Imposition of a participation ban for a number of shows or for a specific period
- Imposition of a visitor ban for a number of shows or for a specific period
- In the case of repeated infringements, the Board of Felis Belgica may impose a permanent ban on participation in or attendance at shows.

Art. 4.3

Anyone against whom a sanction is imposed has the right to lodge an appeal with the Disciplinary Committee of Felis Belgica. This appeal must be submitted within 30 days to the General Secretary of Felis Belgica.

5. Amendments

Art. 5.1

Any amendment to these regulations may be adopted by the General Assembly by a simple majority of the voting members present.

In the event of any discrepancy between the different language versions of these rules, the Dutch version shall prevail.